

Capital Region BEC online Newsletter April 2006.

In this Newsletter I have included details of a Free Record Keeping Workshop, an opportunity to attend a roundtable meeting with the Federal Minister for Small business, an invitation to a Small Business Forum with the NSW Minister for Small Business and an offer of a free guide called 'Selling to the Australian Government'

Interested? Please read on!

Free Record Keeping Workshop:

Are you having trouble keeping records for your business? Not sure if you are keeping the right records?

The ATO and the Capital Region BEC are offering a free Record Keeping workshop in Queanbeyan on the 3rd of April.

A professional Tax Office presenter will present the workshop and topics will include: why keep good records, petty cash system, separating your receipts and payments, activity statement and records checklist

For further information and registration details follow the link:

<http://www.crbec.com.au/Seminars/Record%20Keeping%20ATO.htm>

Small Business Roundtable:

Would you like to meet the Federal Minister of Small Business and Tourism, then this is your opportunity.

The Hon Fran Bailey MP, (Federal Minister for Small Business and Tourism) will be attending a small business Roundtable in Queanbeyan on the 7th of April.

For further information and registration details follow the link:

<http://www.crbec.com.au/Federal%20Round%20Table.htm>

Small Business Forum:

Would you like an invitation to a Small Business Forum in Queanbeyan with the Minister for Small Business and the Small Business Development Corporation of NSW on the 12th of April.

This is a great opportunity for you to meet with members of the Small Business Development Corporation and the Minister to discuss small business issues.

For further information and registration details follow the link:

<http://www.crbec.com.au/Statel%20Round%20Table.htm>

Selling to the Australian Government

The Australian Government is a large potential market for businesses of all sizes.

As a supplier wanting to sell to the government, you need to know how this purchasing is done, who to contact and, importantly, how to find the opportunities and submit a competitive tender.

If you are interested in doing business with the Australian Government, then this guide is a good starting point. It answers basic questions on the essentials, such as: How does the government market work, What are the rules when the government buys from the private sector, Where do you find business opportunities, How do you win government business?

To obtain your free copy of this 44 page guide please call Fiona on 6297 3121 or email on admin@crbec.com.au and she will post one out to you.

Visit the Capital Region BEC Website www.crbec.com.au for further items of interest to your business this month.

Best Regards